

WIRRAL COUNCIL

WIRRAL SCHOOLS' FORUM – 28th September 2016

REPORT OF THE DIRECTOR OF CHILDREN'S SERVICES

Wirral Schools Forum Membership

1. EXECUTIVE SUMMARY

This report summarises the representation on Schools Forum, and advises on terms of office, current vacancies and arrangements for electing new members.

2. Schools Forum Current Representation

The schools forum has 30 members made up as follows:-

Table 1

5	Primary Headteachers
5	Primary Governors (1 vacancy)
1	Secondary Headteachers
1	Secondary Governors
1	Special Headteacher
1	Special Governors
1	Nursery Representative
15	Total Schools Membership
7	Academy Representatives (1 vacancy)
1	Pupil Referral Unit (EMA)
8	Total Academy Membership
1	Non-teacher representative
1	Teacher representative
1	Catholic Diocese
1	Church of England Diocese
1	Further Education
2	PVI Early Years Providers
7	Total Non-Schools Membership
30	Total Membership

3. Membership changes

Regulations governing the forum requires school/academy membership to take account of pupil weighting. Table 2 below details the total pupils in each school phase and the required number of school and academy forum members. The current membership is in accordance with these ratios:-

Table 2

Phase	Pupil Numbers (Jan 2016 Census)	Forum Representatives
Primary	24398	10
Secondary	5,636	2
Academy	16,290	7
Total	46,190	19

4. Schools Forum Terms of Office

Generally forum members are elected to serve a 4 year term of office. The table 3 identifies when the current terms of office expire.

		2012-2016	2013-2017	2014-2018	2015-2019	2016-2020	Total
Total Membership							
5	Primary Headteachers		1	1	2	1	5
5	Primary Governors		1	1		2	4
1	Secondary Headteachers					1	1
1	Secondary Governors				1		1
1	Special Headteacher				1		1
1	Special Governors				1		1
1	Nursery Representative					1	1
15	Total Schools Membership						
1	Academy Pupil Referral Unit (EMA)					1	1
7	Academy Representative	1	3		2		6
8	Total Academy Membership						
1	Non-teacher representative					1	1
1	Teacher representative			1			1
1	Catholic Diocese				1		1
1	Church of England Diocese				1		1
1	Further Education	1					1
2	PVI Early Years Providers	1			1		2
7	Total Non-Schools Membership						
30	Total Membership	3	5	3	10	7	28

5.Changes to Membership

There are currently a primary governor vacancy and an academy representative vacancy due to resignations. There are 3 terms of office due for renewal at the end of September. Representation is currently being sought for all 5 positions.

There have been a number of new members since the last report in April, as follows:-

Nursery Representative - Michael Forber, Headteacher of Somerville Primary and Nursery School.

Non-teaching Representative - Steve Bennett, Unison Representative.

PRU Representative - Jane Goalen, Headteacher Emslie Morgan Academy

Secondary Headteacher – Tony Taylor, Headteacher Ridgeway High School

6. Election Process for Governor Representation

The process for nominating and electing Primary Governors onto the Forum has been updated and is detailed below:-

There are 5 primary, 1 secondary and 1 special governors on the Schools Forum. The governor representatives are nominated and elected through the Wirral Governors' Forum, although the process is managed by the Forum Co-ordinator. The process is as follows:-

- A letter and nomination form is e-mailed to all maintained schools on behalf of the Wirral Governors Forum requesting nominations from the specific groups of governors by a specified date.
- The Nomination form requests name, nominated by, school at which they are a governor, signature, date and contact details.
- The form also requires the nominee to complete a brief description (no more than 100 words) of what they can offer to the Forum. The information will be used if an election is required. Only the first 100 words will be included in the ballot paper.
- If there are more nominations than vacancies an election will be carried out.
- Ballot papers will be sent to governing bodies via the school office e-mail address, listing each nominee and the brief description of what they can offer to the Forum.
- Each governor has 1 vote. If a governor sits on more than one governing body they may only vote at one school.
- Ballot papers must be completed by each governing body and returned by date specified. Late returns will not be counted.
- The nominee receiving the most votes will be appointed as the representative.

RECOMMENDATIONS

1. The Forum notes the report.

Julia Hassall
Director of Children's Services